2016-17 Budget Request Procedures

1. 2016-17 Budget Request Form – available at <https://www.clatsopcc.edu/about-ccc/financial-and-budget-reports/budget>
2. Discuss the budget request proposal with Supervisor.
3. Complete the 2016-17 Budget Request Form by Friday, March 11, 2016 and submit proposal to Supervisor.
4. Proposals will be reviewed and discussed at Cabinet meeting, Tuesday, March 15, 2016.
5. Budget Advisory Committee will receive proposals, Wednesday, March 16, 2016, at 2:00 p.m. in Towler Hall, room 206. Proposal presentations will be planned for 5-7 minutes to provide additional information and answer questions.
6. A second Budget Advisory Committee meeting will be Friday, March 18, at 3:00 p.m. in Towler Hall, room 206, if needed.