

# Clatsop Community College

1651 Lexington Avenue \* Astoria, Oregon 97103 \* (503) 338-2411

## NOTICE OF MEETING

**DATE:** Thursday, November 14, 2024  
**TIME:** Executive Session, 4:30 pm  
Work Session, immediately following  
Regular Board Meeting, 5:30 pm  
**PLACE:** South County Campus  
**ZOOM:** <https://clatsopcc.zoom.us/j/89824559188> (for Work Session and Board Meeting)

### EXECUTIVE SESSION, 4:30 PM

- ❖ The Board of Education will meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the performance of an officer, employee or staff member.  
*Executive Session Zoom:* <https://clatsopcc.zoom.us/j/85448919114>

### WORK SESSION, immediately following

- ❖ The Board will discuss the proposed Presidential Goals and vote on adoption.

### REGULAR BOARD MEETING, 5:30 pm

- ❖ **CALL TO ORDER**

- Approval of Agenda

- ❖ **PUBLIC FORUM**

- **Introduction of Guests**
- **Public Comment** Note: This is an opportunity for brief comments on agenda topics. Opportunity for public comment on non agenda items will be provided at the end of the meeting. Individuals wishing to sign up for public comment during the meeting should do so by emailing Felicity Green at [fgreen@clatsopcc.edu](mailto:fgreen@clatsopcc.edu) by no later than 12:00 noon on Thursday, November 14. Public comments may not exceed 3 minutes unless approved otherwise by the Board Chair. Public comment will also be accepted by mail to: Felicity Green, Board Secretary, 1651 Lexington Avenue, Astoria, OR 97103, by close of business on Thursday, November 14.

- ❖ **TEN MINUTE PRESENTATION:** *Holly Tumbarello, Medical Assisting*

- ❖ **CONSENT AGENDA**

- **APPROVAL OF MINUTES**
  - September 4, 2024 Board Retreat
  - October 10, 2024 Regular Board Meeting

- ❖ **VERBAL REPORTS / DISCUSSION ITEMS**

- Report of the President
- Financial Report

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- Report of the Board Chair

## ❖ **WRITTEN REPORTS *will be accepted as submitted***

- Report from the ASG Representative
- Report from OCCA
- Report from CEDR
- Report from the CCC Foundation
- Report from Communications and Marketing
- Report from Academic and Student Affairs
- Report from the Board Policy Committee

## ❖ **OLD BUSINESS**

- Adoption of the Strategic Plan Framework
- Review NWCCU Ad Hoc Committee visit

## ❖ **NEW BUSINESS**

- Policies and Corresponding Procedures for Review
  - BP 2435 Evaluation of the President
  - BP 7145 Personnel Files
  - BP 2320 Special and Emergency Meetings
  - BP 2315 Closed/Executive Sessions
  - BP 2110 Vacancies on the Board of Education
    - AP 2110 Vacancies on the Board of Education
  - BP 2200 Board of Education Duties and Responsibilities
    - AP 2200 Board of Education Duties and Responsibilities
- Board Work Sessions

## ❖ **ANNOUNCEMENTS/COMMUNICATIONS**

- New Hires
- Upcoming Events
- Next Board Meeting: Thursday, December 12, 2024: 5:30 pm, Columbia 219, Regular Board Meeting
- Board Committee Meetings
  - Board Policy Committee Meeting: Thursday, November 21, 10:00 am, Zoom
  - December Board Meeting Agenda Prep: Thursday, November 21, 11:00 am, Zoom

- ❖ **PUBLIC COMMENT:** Note: This is an opportunity for brief presentations on topics NOT covered by the agenda. Opportunity for public comment on non agenda items will be provided at the end of the meeting. Individuals wishing to sign up for public comment during the meeting should do so by emailing Felicity Green at [fgreen@clatsopcc.edu](mailto:fgreen@clatsopcc.edu) by no later than 12:00 noon on Thursday, November 14. Public comments may not exceed 3 minutes unless approved otherwise by the Board Chair. Public comment will also be accepted by mail to: Felicity Green, Board Secretary, 1651 Lexington Avenue, Astoria, OR 97103, by close of business on Thursday, November 14.

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❖ BOARD FORUM

❖ ADJOURNMENT

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## 2024 - 2025 Board Goals for the College

1. *Create a positive atmosphere for students, faculty and staff.*
2. *Ensure fiscal responsibility.*
3. *Strengthen the collaborative relationship between the Board and Foundation.*
4. *Support the goals of the President of the College.*

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Non-Discrimination Declaration: It is the policy of Clatsop Community College that there will be no discrimination or harassment on the grounds of race, color, sex, gender, marital status, religion, national origin, age, sexual orientation, gender identity or expression or disability in any educational programs, activities, or employment. Questions or complaints should be directed to Anita Jensen, Affirmative Action/Gender Equity (Title IX) Officer, Lower Library, Suite 102, [ajensen@clatsopcc.edu](mailto:ajensen@clatsopcc.edu) (503) 338-2450; TDD : Oregon Relay- Dial 711. For Student Access Services, contact Faith Forster, Columbia Hall, Room 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313.

Accommodations: Students having questions about or a request for classroom accommodations should contact Faith Forster, Columbia Hall, Room 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313. Community members having questions about or a request for special needs and accommodation should contact Anita Jensen, Lower Library, Suite 102, [ajensen@clatsopcc.edu](mailto:ajensen@clatsopcc.edu) (503) 338-2450; TDD: Oregon Relay- Dial 711. Please send special needs and accommodations requests here. Contact should be made at least two business days in advance of the event.

Declaración de no-discriminación: Es la política de Clatsop Community College que no habrá ningún tipo de discriminación o acoso por razón de raza, color, sexo, género, estado civil, religión, origen nacional, edad, orientación sexual, identidad de género o expresión discapacidad en los programas educativos, actividades o en la contratación. Preguntas o quejas deben ser dirigidas al Anita Jensen, Oficial de Acción Afirmativa / Título IX localizada en la biblioteca, oficina número 102 , [ajensen@clatsopcc.edu](mailto:ajensen@clatsopcc.edu) número de teléfono (503) 338-2450, TDD (discapacidad auditiva) marcar 711 en su teléfono. Para servicios de acceso para estudiantes, comuníquese con Faith Forster localizada en Columbia Hall, oficina número 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313.

Ayuda a personas discapacitadas: Estudiantes que tengan preguntas o una requieran solicitud de adaptaciones en el aula deben comunicarse con Faith Forster, localizada en Columbia Hall , oficina número 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313. En cuanto a los miembros de la comunidad, se les pide que se comuniquen con Anita Jensen, localizada en la biblioteca, oficina número 102 , [ajensen@clatsopcc.edu](mailto:ajensen@clatsopcc.edu) número de teléfono (503) 338-2450, TDD (discapacidad auditiva) marcar 711 en su teléfono. Haga el favor de notificar a la oficina para que se le pueda proporcionar apoyo. La comunicación debe tomar lugar por lo menos dos días de trabajo antes del evento por el cual se requiera tal ayuda. Para más información, vea la página Web de Clatsop Community College bajo Información en Español.