



Special Circumstances 2024-2025

This form is used to request a review of your financial aid eligibility as a result of changes in some circumstances which occurred after you filed your **2024-2025** FAFSA. If **you are requesting an adjustment for lost wages, do not use this form**. You would need to use an **Employment Income Adjustment** form which is only accepted after **2022** tax returns and W-2's can also be submitted.

All items must be complete and submitted at the same time:

- 1) Please review the "Special Circumstances" in Section I. If you and/or your parents meet one or more of the special circumstances, check the appropriate box(es). Attach documents and/or information as requested in the Documentation column for your circumstance.
- 2) Complete Section II with Personal Statement providing more detail and dates of circumstance.
- 3) Submit a signed **2022** Tax Return and W-2's for review of circumstance if you have not already done so.

Important: All attachments must be dated, signed, and include the name and CCC ID number of the student.

Please allow a minimum of 2-3 weeks for processing of this request.

Note: Submission of this form does not ensure a change or increase in your award. You will be notified of the results.

SECTION I

Check the circumstance which applies and provide the documentation that is requested for each situation.

SPECIAL CIRCUMSTANCE	PARENT	STUDENT	DOCUMENTATION
<input type="checkbox"/> Loss or reduction of child support or other benefits	A parent who received income or benefits in 2022 had this income/benefit reduced or terminated during 2023 (such as child support, disability, unemployment, etc.)	You (or your spouse) received income or benefits in 2022 but had this income/benefit reduced or terminated during 2023 (such as child support, disability, unemployment, etc.)	In <u>Section II-Personal Statement</u> or on a separate sheet of paper you need to specify: 1-Type of income or benefit; 2-Amount received during 2023 ; 3-Reasons and date of termination or reduction.
<input type="checkbox"/> Separation or divorce	Parents have separated or divorced after you applied for federal student aid.	You and your spouse have separated or divorced after you applied for federal student aid.	1-Date of separation or divorce: _ / _ / _ 2-Attach copy of legal separation agreement or dissolution decree or letter from a professional or agency documenting legal proceedings have begun relative to the separation or divorce.
<input type="checkbox"/> Death	A parent has died after you applied for federal student aid.	Your spouse has died after you applied for federal student aid.	1-Name of deceased and relationship to student; _____ 2-Attach copy of death certificate, obituary notice or printed memorial program.
Unusual debt or expenses in 2021	A parent incurred unusually high debt or expense during 2022 due to a circumstance such as significant medical/dental out of pocket expenses not covered by insurance, or elementary/secondary school tuition that has created financial hardship.	Student/spouse incurred unusually high debt or expense during 2022 due to a circumstance such as significant medical/dental out of pocket expenses not covered by insurance, or elementary/secondary school tuition that has created financial hardship.	In <u>Section II-Personal Statement</u> or on separate sheet of paper you need to specify: 1-Description of debt or expense; 2-Total amount of debt or expense; 3-Explanation of hardship. Important: Documents supporting this expense or debt must accompany this form.

SECTION II

The special circumstance on this form belongs to (please check one):

Parent Special Circumstances -Parent provide personal statement below.

Student Special Circumstances-Student provide personal statement below.

Personal Statement: The person checked above (parent or student) must be the one to provide a personal statement below detailing their circumstance and listing date it occurred. Read Section I Documentation column for your specific circumstance to be sure you include any required details below.

Certification Statement

All of the information provided by me, or any other person, is true and complete to the best of my knowledge. If requested, I agree to provide further documentation for any information I have submitted to clarify my situation. I understand that purposely giving false or misleading information may subject me to fines, penalties, and/or termination of financial aid.

Student name (printed)

CCC ID number

Student signature

Date

Parent signature (if dependent)

Date

Student phone number

*This must be the signature of the parent who provided Personal Statement above.

Submit this form along with all the requested documentation to:
Clatsop Community College, Columbia Hall / Financial Aid
 1651 Lexington Ave., Astoria, OR 97103 / 503.338-2322 / finaid@Clatsopcc.edu / www.clatsopcc.edu

 For office use only: Approved Denied Initials _____ Date _____
 Comments: _____